

May 31, 2016



COMMUNITY MEMBERS PROVIDE COMMENTS ON COMPREHENSIVE PLAN POLICIES

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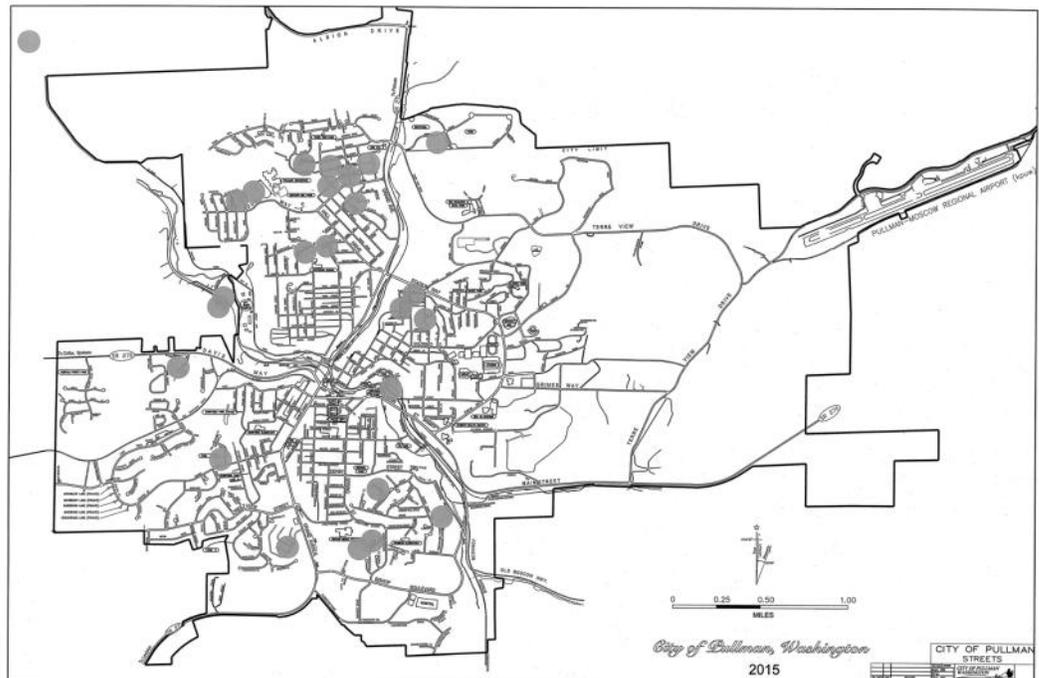
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In last month's newsletter, the planning department put word out about an upcoming community workshop to receive public input on a set of preliminary policies that had been prepared for the city's Comprehensive Plan update. This workshop was conducted as scheduled on May 5. A total of 25 people attended the session, including several Planning Commission and City Council members.

At the outset of the meeting, attendees were asked to identify the location of their home on a city map. The completed map, presented below, shows the geographic distribution of the participants.

For the session, planning staff provided a summary of the draft policies, consisting of a mix of provisions from the city's existing 1999 Comprehensive Plan and new objectives based primarily on public feedback obtained at



recent community meetings. The discussion of these preliminary policies was organized under the following topic areas: Land Use, Community Design, Housing, Transportation, Parks and Open Space, and Capital Facilities and Infrastructure. Planning staff also read a proposed vision statement for the future of this community. A document that includes all of this information is currently available for viewing at the planning department website (refer to the link entitled “Comprehensive Plan Preliminary Goals and Policies—April 15, 2016” at www.pullman-wa.gov/departments/planning).

During the workshop, planning staff asked the citizens in attendance to provide written and verbal remarks on the proposed policies and vision statement. The public comments that were mentioned multiple times are as follows:

- Implement a bypass route to keep truck traffic out of the downtown and facilitate other desirable actions in the community (e.g., converting Main Street to a more pedestrian friendly atmosphere)
- Employ a shuttle service through College Hill, WSU, and downtown for residents and employees—this would help mitigate parking impacts
- Promote pedestrian/bicycle transportation through such means as completing a comprehensive network of pathways throughout the city, adding bicycle parking at appropriate locations, creating a local pedestrian/bicycle advisory board, and re-establishing existing bike lanes and markings
- Encourage use of electric vehicle charging stations; provide appropriate signage and map their locations in town
- Promote the establishment of ring roads in the city (e.g., Golden Hills Drive)
- Emphasize self-sufficient residential neighborhoods that include commercial services (e.g., area dominated by apartments on the north part of College Hill)
- Increase housing density on College Hill given its location adjacent to the WSU campus
- The community does not need a new full-scale conference center as proposed in the preliminary policies—use existing facilities instead (WSU, SEL)
- Treat Pullman’s streams as community assets to be protected
- Emphasize the protection of historic resources
- Implement design standards for new construction on College Hill
- Consider creating a renter registry or ordinance that holds owners responsible for the condition of their property
- Enhance rules regarding the placement and screening of refuse containers to improve community appearance
- Emphasize sustainability concepts in the city’s vision statement

The planning department will be working with the Planning Commission over the next few months to refine the draft policies of the Comprehensive Plan based on input such as that cited above. The department will be accepting public comment on the preliminary policies through the summer. Contact information for planning staff is listed on the aforementioned planning department website.

MEET OUR NEW ADMINISTRATIVE SPECIALIST SHANDY LAM

In April, the planning and public works departments welcomed Shandy Lam to the team. Shandy is the departments' new Administrative Specialist, taking over for Tana Crawford, who moved to a position at WSU.

If you visit our office in City Hall, Shandy is likely to be the first person you'll see. A large part of her job is greeting and helping customers that venture into our lobby. And that suits Shandy just fine—she says that interacting with folks at the counter is one of her favorite work activities. Other responsibilities of the Administrative Specialist position include processing building permit applications and inspection requests, acting as the secondary reviewer of development plans to ensure compliance with zoning code



regulations, taking minutes at planning department committee meetings, and assisting with a wide variety of engineering and planning tasks.

Shandy was born and raised on the Palouse, and has taken advantage of opportunities to remain in the area. She received her bachelor's degree in communications from the University of Idaho, and has since worked in an assortment of interesting jobs. "I started my career as a Program and Communications Specialist for the NASA Idaho Space Grant Consortium at the U of I," she said. "For nearly six years, I managed their communication efforts and coordinated the implementation of a \$1 million K-12 STEM education grant. From there, I worked as a recruiter for the Research and Development Division of Schweitzer Engineering Laboratories." Shandy noted that this previous experience is serving her well in her current position. "I've worked with engineers on all of my other jobs, although I have not worked with civil engineers in the past. It's been great to see how the staff here coordinates with others to accomplish beneficial projects for the city."

If you find yourself in need of assistance regarding any planning or public works matter, feel free to call upon Shandy for help. She'll be happy to be of service.



Pending Land Use Proposals

Displayed below are land use applications submitted to the planning or public works department or city-generated proposals for planning provisions that require a public meeting, public notice, or site plan review in accordance with the city code.

PROJECT	DESCRIPTION	LOCATION	STATUS
Comprehensive Plan Revision	full-scale revision of city's Comprehensive Plan	Citywide	public workshop on draft policies held 5/5/16
College Hill Design Review Standards	formulate design standards for new construction	College Hill Core	staff reviewing responses to recent stakeholder questionnaire
Shoreline Master Program Update	revise city's Shoreline Master Program in collaboration with Whitman County	Citywide	CC adopted Shoreline Master Program Update on 3/29/16; staff transmitted documentation for review by DOE
Marijuana Regulation Revisions	amend city regulations in response to state legislation	Citywide	PC discussed pertinent issues at 4/13/16 meeting; staff preparing draft code revisions
Encounter Ministries Sign Variance (V-16-3)	allow internally illuminated wall sign	190 SE Crestview Street	BOA initiated hearing on 5/16/16 and continued hearing to 6/20/16
Avalon Care Center Conditional Use Permit Application (C-16-1)	construction of 53,000-square-foot nursing care and assisted living center on 4.8-acre parcel	1060 SE Clearwater Drive	staff reviewing application; BOA hearing scheduled for 6/20/16
Historic Preservation Grant Application	request federal funding for historic walking tour mobile application	downtown area	city submitted application 4/15/16; DAHP decision expected by June
Coulter Airport Hangar site plan (15-13)	construct 4,800-square-foot hangar with attendant facilities	Pullman-Moscow Regional Airport	staff requested applicant to revise site plan
Campus Commons Maintenance Shop site plan (15-14)	build 525-square-foot shop at existing apartment complex	1920 NE Terre View Drive	staff requested applicant to revise site plan
Courtyard by Marriott Hotel site plan (15-19)	construct 122-room hotel with restaurant and meeting rooms	1295 NE North Fairway Road	staff requested applicant to revise site plan
Rima RV/Boat Storage Lot site plan (15-21)	establish 21,000-square-foot RV storage lot	1200 Block of SE Johnson Avenue	staff requested applicant to revise site plan
Bestebreur Triplex site plan (16-2)	construct triplex on 15,579-square-foot lot	540 SW Barnes Court	staff requested applicant to revise site plan
2440 Entry Remodel site plan (16-3)	construct 3,429-square-foot addition to SEL manufacturing building and reconfigure parking lot	2440 NE Hopkins Court	staff requested applicant to revise site plan
The Learning Center site plan (16-5)	construct 15,165-square-foot child care center on 83,593-square-foot lot	945 SE Clearwater Drive	staff approved site plan 5/3/16
Auto Body Supercenter Site Improvements site plan (16-6)	create 6,700-square-foot graveled area for equipment storage	2445 N. Grand Avenue	staff requested applicant to revise site plan

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KEY TO ZONING DISTRICTS: R1 Single Family Residential; RT Residential Transitional; R2 Low Density Multi-Family Residential; R3 Medium Density Multi-Family Residential; R4 High Density Multi-Family Residential; C1 Neighborhood Commercial; C2 Central Business District; C3 General Commercial; I1 Light Industrial; I2 Heavy Industrial; IRP Industrial Research Park; WSU Washington State University

KEY TO ABBREVIATIONS: CC: City Council; PC: Planning Commission; BOA: Board of Adjustment; HPC: Historic Preservation Commission; DOE: State Department of Ecology; DAHP: State Department of Archaeology and Historic Preservation

NOTES: 1) If an applicant fails to act on a pending application for a period of six months, said application will be dropped from the above list. 2) Numbers in parentheses are planning staff's internal file numbers. 3) Site plan review by city staff is generally conducted for proposed construction of developments other than single family homes, duplexes, or manufactured homes; it does not apply to most construction on the WSU campus.





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WE'RE ON THE WEB!
WWW.PULLMAN-WA.GOV

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PROJECT	DESCRIPTION	LOCATION	STATUS
Hilltop Suites/Apartments site plan (16-7)	construct new building for 3 offices and 28 living units	310 NW Old Wawawai Road	staff reviewing revised site plan
SEL 2350 South Parking Lot site plan (16-8)	construct 150-stall parking lot	south of building located at 2350 NE Hopkins Court	staff requested applicant to revise site plan
Golden Hills West Phase II Storage Building site plan (16-9)	build 480-square-foot storage structure at apartment complex	635 SW Golden Hills Drive	staff requested applicant to revise site plan
Z Beta Building site plan (16-10)	build 100,000-square-foot structure on 5-acre parcel	1830 NE Schweitzer Drive	staff reviewing site plan

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